



Computer Education

STP COMPUTER ---EDUCATION---

THE PREMIUM QUALITY OF COMPUTER EDUCATION

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ADVANCE BASIC COMPUTER COURSE

Chapter – 2

Microsoft Paint

Part - 2

ADMIN : ER. AMIT KUMAR



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What is Extension ?

Extension is an identity of any file.

For Example :-

.mp3 = Music

.mp4 = Video

.jpeg = Image

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What is Extension of Ms - Paint ?

Extension Name of Paint is .png
(Portable network graphic)

There are Three Methods to Open Ms - Paint

1. Start → Window Accessories → Paint
2. Start + R = Run [mspaint]
3. Go to search and type paint , mspaint

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Shortcut Keys of Ms - Paint ?

- | | | |
|---------------------|---|----------------------|
| 1. Ctrl + + | = | Increase Eraser Size |
| 2. Ctrl + - | = | Decrease Eraser Size |
| 3. Ctrl + X | = | Cut |
| 4. Ctrl + V | = | Paste |
| 5. Ctrl + C | = | Copy |
| 6. Ctrl + Shift + X | = | Crop |
| 7. Ctrl + W | = | Resize |

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